

**Design and Implementation of an Interoperable Risk based Food
Safety Inspection Information Management System (IIMS) for the
FCAU of Ministry of Health**

User Training Guide

Import Control Module

Prepared By



PROCONS INFOTECH (PVT) LTD

171 2/1, NAWALA ROAD, NUGEGODA, SRI LANKA.

T: +94 11 2199555 F: _94 11 4209555

E: info@procons.lk W: www.proconsinfotech.com

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Key Summary

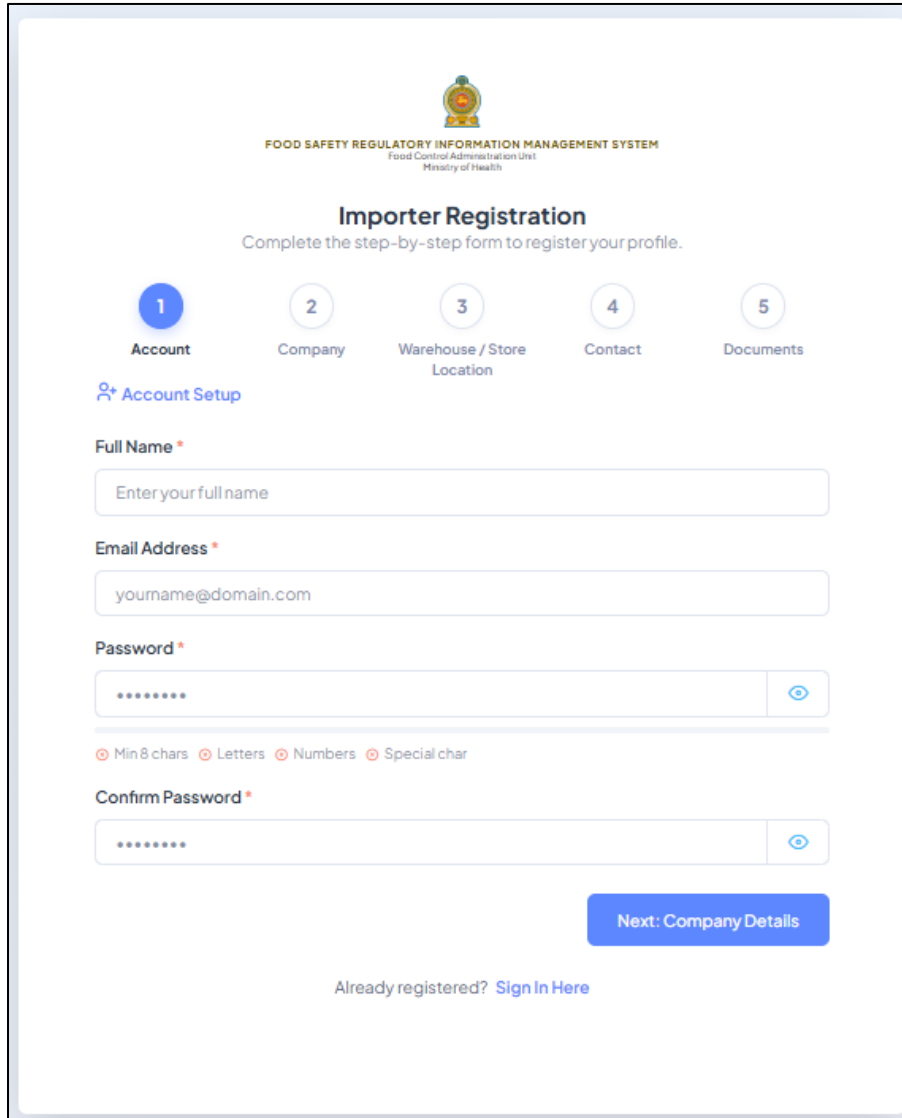
Project Name	Design and Implementation of an Interoperable Risk based Food Safety Inspection Information Management System (IIMS) for the FCAU of Ministry of Health
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Author	Procons Infotech (Pvt) Ltd

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1. Importer Registration

The importer must first register in the system by providing the required business information. This includes Taxpayer Identification Number (TIN) or National Identity Card (NIC) details, warehouse location information, and any supporting business registration documents.



FOOD SAFETY REGULATORY INFORMATION MANAGEMENT SYSTEM
Food Control Administration Unit
Ministry of Health

Importer Registration

Complete the step-by-step form to register your profile.

1
Account

2
Company

3
Warehouse / Store
Location

4
Contact

5
Documents

[Account Setup](#)

Full Name *

Email Address *

Password *

👁

🔴 Min 8 chars
🔴 Letters
🔴 Numbers
🔴 Special char

Confirm Password *

👁

[Next: Company Details](#)

Already registered? [Sign In Here](#)

Figure 1 Public registration



FOOD SAFETY REGULATORY INFORMATION MANAGEMENT SYSTEM
Food Control Administration Unit
Ministry of Health

Importer Registration

Complete the step-by-step form to register your profile.

1

Account

2

Company

3

Warehouse / Store
Location

4

Contact

5

Documents

 **Registration Details**

Importer Type *

☒  Company
 ☐  Importer (Individual)

Legal Company Name *

e.g. Food Imports (Pvt) Ltd

Business Registration No *

e.g. PV-123456

TIN Number *

9-digit Taxpayer ID

VAT Number (Optional)

VAT Registration Number (Optional)

Back

Next: Warehouse / Store Location

Already registered? [Sign In Here](#)

Figure 2 Company Details



FOOD SAFETY REGULATORY INFORMATION MANAGEMENT SYSTEM
Food Control Administration
Ministry of Health

Importer Registration

Complete the step-by-step form to register your profile.

1

Account

2

Company

3

Warehouse / Store
Location

4

Contact

5

Documents

[Warehouse Location \(Spatial Data\)](#)

Warehouse / Store Location Name *

Warehouse / Store Location Address *

Warehouse / Store Location Mobile Number *

Warehouse / Store Location Landline Number (Optional)

☒ **Warehouse GPS Location Available**

[Warehouse / Store Location Map](#)



Click on the map or drag the pin to set your warehouse location.

Latitude (Optional)

Longitude (Optional)

Back

Next: Contact Information

Already registered? [Sign In Here](#)

Figure 3 Warehouse location



FOOD SAFETY REGULATORY INFORMATION MANAGEMENT SYSTEM
Food Control Administration Unit
Ministry of Health

Importer Registration

Complete the step-by-step form to register your profile.

1

Account

2

Company

3

Warehouse / Store
Location

4

Contact

5

Documents

[Contact Information](#)

Contact Person Name *

Contact person name

Mobile Number *

e.g. 0771234567

Landline/Office Contact Number *

e.g. 0112345678

Official Email *

e.g. imports@company.com

Back

Next: Verification Documents

Already registered? [Sign In Here](#)

Figure 4 Contact info



FOOD SAFETY REGULATORY INFORMATION MANAGEMENT SYSTEM
Food Control Administration Unit
Ministry of Health

Importer Registration

Complete the step-by-step form to register your profile.

1

Account

2

Company

3

Warehouse / Store
Location

4

Contact

5

Documents

[↩ Required Verification Documents](#)

Business Registration Certificate * PDF, JPG, PNG (Max10MB)

Choose File

No file chosen

!

Business Registration Certificate file is required.

VAT Certificate * PDF, JPG, PNG (Max10MB)

Choose File

No file chosen

!

VAT Certificate file is required.

Director Board Details Document (Optional) PDF, JPG, PNG (Max10MB)

Choose File

No file chosen

Importer Ownership Certificate * PDF, JPG, PNG (Max10MB)

Choose File

No file chosen

!

Importer Ownership Certificate file is required.

Additional Documents (Optional) PDF, JPG, PNG (Max10MB)

Choose File

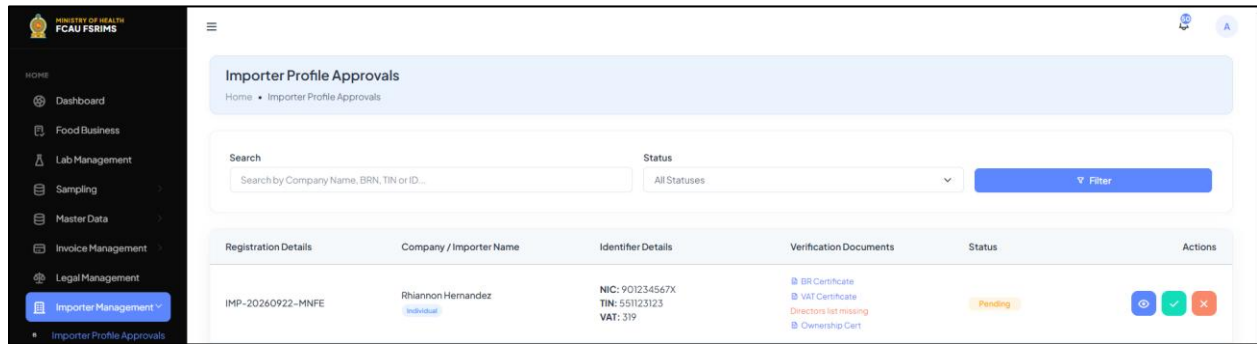
No file chosen

Back

✓
Register Importer Profile

Already registered? [Sign In Here](#)

Figure 5 Verification document upload



Registration Details	Company / Importer Name	Identifier Details	Verification Documents	Status	Actions
IMP-20260922-MNFE	Rhiannon Hernandez Individual	NIC: 901234567X TIN: 551123123 VAT: 319	BR Certificate VAT Certificate Directors list missing Ownership Cert	Pending	  

Figure 6 FCAU Admin side Importer profile approval data grid



Figure 7 Preview for Importer profile



Figure 8 Importer profile approve



Figure 9 Importer profile rejection

[Back to List](#) / Profile Preview

IMPORTER PROFILE REFERENCE ID
 R-IMP-20261012-TZ/W

Pending
 Approve
 Reject

Registration Details

IMPORTER TYPE
 Company

LEGAL COMPANY NAME
 abc

BUSINESS REGISTRATION NO
 1234

TIN NUMBER
 997654321

VAT NUMBER
 12332

Contact Information

CONTACT PERSON
 Akila Ishan

MOBILE NUMBER
 877666666

LANDLINE / OFFICE NUMBER
 9154 0898 72

OFFICIAL EMAIL
 akilaj@gmail.com

Warehouse Location (Spatial Data)

WAREHOUSE / STORE LOCATION NAME
 Sample name

WAREHOUSE / STORE LOCATION MOBILE NUMBER
 8777 0898 72

WAREHOUSE / STORE LOCATION LANDLINE NUMBER
 9154 728157

WAREHOUSE GPS LOCATION AVAILABLE
 Yes

WAREHOUSE / STORE LOCATION ADDRESS
 Colombo

LATITUDE
 6.8572668

LONGITUDE
 80.13658916

WAREHOUSE / STORE LOCATION MAP

Verification Documents

DOCUMENT TYPE	FILE NAME	ACTIONS
Business Registration Certificate	sample.pdf	View Document
VAT Certificate	sample.pdf	View Document
Director Board Details Document	sample.pdf	View Document
Importer Ownership Certificate	sample.pdf	View Document
Additional Documents	sample.pdf	View Document

[Back to List](#)

Reject Profile
 Approve Profile

Figure 10 Importer preview page

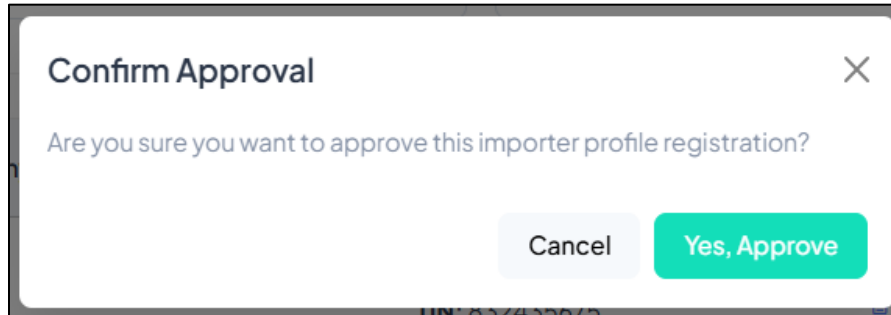


Figure 11 Approval confirmation

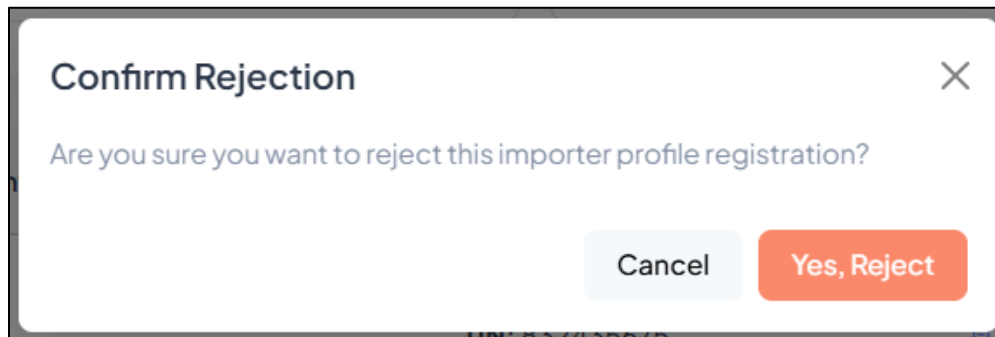


Figure 12 Rejection confirmation

2. Pre-Import Entry Application

After registration, the importer shall select the applicable food classification and submit a Pre-Import Entry application through the system.

Upon successful submission, the system automatically generates a unique FCAU Reference Number for tracking and future reference.

The screenshot shows the "Pre-Import Entry" interface. It includes a sidebar with navigation links: HOME, Dashboard, Invoice Management, Importer Management (selected), Importer Registration, and pre-import entry. The main content area has a header "Pre-Import Entry" and a breadcrumb "Home > Pre-Import Entry". Below this is a filter section with dropdowns for Food Category (All Food Categories), Status (All Statuses), Bundle Status (All Bundle Statuses), and Final Decision (All Decisions), along with a "Per Page" dropdown (10) and a "Filter" button. The main table is titled "My Pre-Import Entries" and has a "+ Add Pre-Import Entry" button. The table has 12 columns: FCAU No., CUSDEC No., Food Category, Food Subcategory, HS Code, Doc. Verification Status, Bundle Status, Customs Clearance Notified, Workflow Stage, Payment Status, Final Decision, and Actions. There are two rows of data.

FCAU No.	CUSDEC No.	Food Category	Food Subcategory	HS Code	Doc. Verification Status	Bundle Status	Customs Clearance Notified	Workflow Stage	Payment Status	Final Decision	Actions
1-1309EK	-	Catering Services	In-flight Catering	123	Approved	Bundle Uploaded	Not Notified	Pre-Import	Unpaid	-	[Edit] [Delete]
1-5MME	-	Food Packaging	Secondary Packaging	123	Pending	Awaiting Bundle	Not Notified	Pre-Import	Unpaid	-	[Edit]

Figure 13 Pre import Grid

The form is titled 'Pre-Import Consignment Entry' and includes tabs for 'Submit Pre-Import Entry' and 'Upload Documents'. It contains the following sections:

- Importer Profile ***: A dropdown menu with the example value 'abc(pvt)ltd (IMP-20260813-SLQR)'.
- Major Companies**: A text input field with the example value 'e.g. Acme Corp, Global Trading Co.'.
- Harmonized System (HS) Code ***: A text input field with the example value 'e.g. 040110'.
- Food Category ***: A dropdown menu with the option '— Select Food Category —'.
- Food Subcategory ***: A dropdown menu with the option '— Select Category first —'.
- Ingredients List**: A text input field with the example value 'e.g. Wheat flour, Water, Sugar, Salt, Yeast' and a small edit icon.
- Cargo Type**: Radio buttons for 'Sea Cargo' (selected) and 'Air Cargo'.
- Container Type ***: Radio buttons for 'FCL (Full Container Load)' (selected) and 'LCL (Less than Container Load)'.
- Container / Cargo Numbers (attach list if necessary) ***: A file upload section with 'Choose File' and 'No file chosen' buttons. Below it, it says 'Allowed types: .pdf, .xlsx, .docx, .zip'.
- Date of Intended Import ***: A date input field with the format 'mm/dd/yyyy' and a calendar icon.
- Name of Vessel/ Number**: A text input field with the example value 'e.g. MV ocean Star / V-9042'.
- Letter of Credit Number (L/C No)**: A text input field with the example value 'e.g. LC-8890214-2026'.
- Shelf life**: A toggle switch that is currently turned on.
- Manufactured Date ***: A date input field with the format 'mm/dd/yyyy' and a calendar icon.
- Expiration Date ***: A date input field with the format 'mm/dd/yyyy' and a calendar icon.
- Declaration Date ***: A date input field with the format 'mm/dd/yyyy' and a calendar icon.
- Batch Numbers ***: A text input field with the example value 'e.g. BATCH-2026-99' and a small edit icon.

At the bottom right, there are two buttons: 'Back to List' and 'Save'.

Figure 14 Add pre import entry form

3. Supporting Document Submission

The importer must upload all required certificates, permits, declarations, and supporting documents relevant to the import consignment.

FCAU officers will review the submitted documents and perform the necessary compliance verification checks.

The form is titled 'Upload Pre-Import Documents' and includes tabs for 'Submit Pre-Import Entry' and 'Upload Documents'. It contains the following sections:

- FCAU No: I-FVLND**: A blue header bar.
- Consignment Import Type ***: Radio buttons for 'Bulk' (selected) and 'Item Wise'.
- Commercial Invoice Upload ***: A section with a 'Document Type' dropdown set to 'Commercial Invoice' and a 'Commercial Invoice File *' text input with 'Choose File' and 'No file chosen' buttons.
- Document Type ***: A dropdown menu with the option '— Select Document Type —'.
- File Upload ***: A text input field with 'Choose File' and 'No file chosen' buttons, and a red 'Remove' button.

At the bottom, there are three buttons: '+ Add Document', 'Cancel', and 'Submit Pre-Import Entry'.

Figure 15 Document Upload and Verification Screen – Bulk import

Submit Pre-Import Entry

Upload Documents

FCAU No: I-FVLND

Upload Pre-Import Documents

Consignment Import Type *

☐ Bulk
 ☒ Item Wise

Commercial Invoice Upload *

Document Type

Commercial Invoice

Commercial Invoice File *

Choose File

No file chosen

Document Type *

— Select Document Type —

File Upload *

Choose File

No file chosen

Remove

Label Upload *

Document Type

Label Upload

Label Upload File *

Choose File

No file chosen

+ Add Document

Cancel

Submit Pre-Import Entry

Figure 16 Document Upload and Verification Screen – Item wise import

GOVERNMENT OF SRI LANKA

FCAU IIMS

HOME

Dashboard

Food Business

Lab Management

Sampling

Master Data

Invoice Management

Legal Management

Importer Profile Approvals

Import Entry Approvals

MOH Reviews

Pre-Import Entry Approvals

Home • Pre-Import Entry Approvals

Search

FCAU No., Importer ID, CUSDEC, Food Category, HS Code...

Doc. Verification Status

All Statuses

Per Page

10

Filter

Pre-Import Entry Submissions

	FCAU No.	Importer ID	Food Category	HS Code	Doc. Verif. Status	Submitted On	Actions
1	I-SKSRPU	IMP-20260728-L4RN	Dairy Processing	123	Pending	16 Aug 2026, 03:39	
2	I-YEHENT	IMP-20260730-WOWB	Food Packaging	123	Approved	15 Aug 2026, 20:28	

Figure 17 FCAU Admin side approval section

[Back to List](#) / Entry Review

FCIS REFERENCE NO.
 1-756T3U
 Pending

Pre-Import Consignment Details

Importer Registration ID	IMP-20260813-SLQR	
Food Category	Restaurants and Cafes	✓ Verified
Food Subcategory	Fast Food	✓ Verified
Harmonized System (HS) Code	123	✓ Verified
Major Companies	sample company	✓ Verified
Ingredients List	salt	✓ Verified
Cargo Type	Sea Cargo	✓ Verified
Container Type	LCL (Less than Container Load)	✓ Verified
Date of Intended Import	2026-10-12	✓ Verified
Name of Vessel/ Number	Brian Carr	✓ Verified
Letter of Credit Number	615	✓ Verified
Container / Cargo Numbers List Document	View Container List (sample.pdf)	✓ Verified
Consignment Import Type	Item Wise	✓ Verified
	✓ Yes (Shelf Life Included)	✓ Verified
Manufactured Date	2026-10-01	✓ Verified
Expiration Date	2026-10-30	✓ Verified
Declaration Date	2026-10-09	✓ Verified
Batch Number	12345	✓ Verified
WORKFLOW STAGE: Pre-Import SUBMITTED ON: 12 Oct 2026, 01:21		

Submitted Documents

Commercial Invoice	sample.pdf	View	✓ Verified
Certificate of Analysis	sample.pdf	View	✓ Verified
Label Upload Document	sample.jpg	View	✓ Verified

Remarks (optional)

Enter any remarks or instructions for the importer...

[Back to List](#)
Reject
Request Corrections
Approve

Status Timeline

Audit trail of all application status changes.

- SUBMITTED** COMMERCIAL IMPORTER
 Submitted for Verification Review
 12 Oct 2026, 01:21:00 0 seconds ago
- DRAFT** COMMERCIAL IMPORTER
 Pre-Import Entry Draft Created
 12 Oct 2026, 01:20:59 2 seconds ago

Figure 18 Review page import entry

4. Document Verification Outcome

If the Application Requires Corrections

If deficiencies, missing information, or non-compliance issues are identified during the review process, the system will notify the importer of the observations.

The importer may then:

1. Review the identified issues.
2. Submit corrections or clarifications.
3. Upload revised documentation.
4. Resubmit the application for further review.

FCAU REFERENCE NO.

I-SWUMEE

Rejected

Fields are read-only.

Pre-Import Consignment Details

All fields are read-only while the entry is Rejected.

Importer Profile

IMP-20260813-SLQR

Harmonized System (HS) Code

12.3

Food Category

Food Packaging

Food Subcategory

Secondary Packaging

Major Companies

Inure quis dolor tempora minim eveniet

Ingredients List

Allas eos consequat Consequat Ex amet ea

Cargo Type

☒ Sea Cargo ☐ Air Cargo

Container Type

☐ FCL (Full Container Load) ☒ LCL (Less than Container Load)

Date of Intended Import

09/30/2026

Name of Vessel/ Number

Christen Rutledge

Letter of Credit Number

105

Container / Cargo Numbers List Document

[View Container List \(sample.pdf\)](#)

Consignment Import Type

☒ Bulk ☐ Item Wise

Shelf life

WORKFLOW STAGE

Pre-Import

SUBMITTED ON

30 Sep 2026, 08:35

Submitted Documents

Verification documents uploaded for this entry.

DOCUMENT TYPE	FILE NAME	ACTIONS
Commercial Invoice	sample.jpg	View
Certificate of Analysis	sample.jpg	View

Status Timeline

Audit trail of all application status changes.

- REJECTED** FCAU ADMIN
Document Verification Rejected
12 Oct 2026, 01:45 AM - 1 minute ago
- DRAFT** COMMERCIAL IMPORTER
Pre-Import Entry Draft Created
30 Sep 2026, 08:35 AM - 1 week ago
- SUBMITTED** COMMERCIAL IMPORTER
Submitted for Verification Review
30 Sep 2026, 08:35 AM - 1 week ago

Figure 19 Rejection Screen

Dashboard

Food Business

Lab Management

Sampling

Master Data

Invoice Management

Legal Management

Importer Management

Importer Profile Approvals

Import Entry Approvals

Importer Registration

pre-import entry

Export Management

Compliance

Salt Applications

Bottled Water Apps

ADMINISTRATOR

Access Control

Activity Management

akila admin

Pre-Import Entry Approvals

Home > Pre-Import Entry Approvals

Back to List

Entry Preview

PCAU REFERENCE NO.
1-75K13U

Pending

Pre-Import Consignment Details

Importer Registration ID

ZIP-28268813-SIQR

Verified

Issue Description:
please update this

Food Category

Restaurants and Cafes

Verified

Issue Description:
please update this

Food Subcategory

Fast Food

Verified

Issue Description:
please update this

Harmonized System (HS) Code

123

Verified

Issue Description:
please update this

Major Companies

sample company

Verified

Issue Description:
please update this

Ingredients List

salt

Verified

Issue Description:
please update this

Cargo Type

Is Sea Cargo

Verified

Issue Description:
please update this

Container Type

LCL (Less than Container Load)

Verified

Issue Description:
please update this

Date of Intended Import

2026-10-12

Verified

Issue Description:
please update this

Name of Vessel/ Number

Brian Carr

Verified

Issue Description:
please update this

Letter of Credit Number

615

Verified

Issue Description:
please update this

Container / Cargo Numbers List Document

View Container List (sample.pdf)

Verified

Issue Description:
please update this

Consignment Import Type

Sea Mail

Verified

Issue Description:
please update this

Manufactured Date

2026-10-01

Verified

Issue Description:
please update this

Expiration Date

2026-10-30

Verified

Issue Description:
please update this

Declaration Date

2026-10-09

Verified

Issue Description:
please update this

Batch Number

12345

Verified

Issue Description:
please update this

WORKFLOW STAGE: Pre-Import

SUBMITTED ON: 12 Oct 2026, 01:21

Submitted Documents

Commercial Invoice

sample.pdf

View

Verified

Issue Description:
please update this

Certificate of Analysis

sample.pdf

View

Verified

Issue Description:
please update this

Label Upload Document

sample.jpg

View

Verified

Issue Description:
please update this

Remarks (optional)

Enter any remarks or instructions for the importer...

Back to List

Reject

Request Corrections

Approve

Status Timeline

Audital of all application status changes.

SUBMITTED

COMMERCIAL INVOICE

Submitted for Verification Review

12 Oct 2026, 01:24:49

20 minutes ago

PENDING

COMMITMENT LETTER

Pre-Import Entry Draft Created

12 Oct 2026, 01:23:49

21 minutes ago

Figure 20 Correction request Screen



**FOOD CONTROL ADMINISTRATIVE UNIT - MINISTRY
OF HEALTH**

INSPECTION INFORMATION MANAGEMENT SYSTEM (IIMS)

Pre-Import Entry Status - Correction Requested

Dear **Akila Hashan**,

This is to inform you that your **Pre-Import Inspection Entry** submission has been reviewed by the **Food Control Administration Unit (FCAU)**, Ministry of Health, Sri Lanka, and **CORRECTIONS HAVE BEEN REQUESTED**.

PRE-IMPORT ENTRY REFERENCE DETAILS

FCAU Reference No:	I-6YGEPJ
CUSDEC No:	123345
Food Category:	Catering Services
Food Subcategory:	In-flight Catering
Registered Email:	[REDACTED]
Verification Status:	CORRECTION REQUESTED

Please log in to your account on the FCAU Portal, review the flagged fields/documents, make the required corrections, and resubmit your Pre-Import Entry for verification.

Log In to FCAU Portal

Best regards,
Import Control Administration Team
 Food Control Administration Unit (FCAU)

Figure 21 Email notification for import correction

The screenshot displays the 'Pre-Import Entry' form in the PROCONS system. The form is titled 'Pre-Import Entry' and includes a breadcrumb trail 'Home > Pre-Import Entry'. A 'Correction Requested' banner is visible at the top right, indicating that corrections are needed and the entry must be re-submitted. The form is divided into several sections:

- FCAU Reference No.:** 1-75K130
- Pre-Import Consignment Details:**
 - Importer Profile:** IHP-20260813-SLGR
 - Harmonized System (HS) Code:** 123
 - Food Category:** Restaurants and Cafes (Needs Correction)
 - Food Subcategory:** Fast Food
 - Major Companies:** sample company
 - Ingredients List:** salt (Needs Correction)
 - Cargo Type:** Sea Cargo (Selected)
 - Container Type:** LCL (Less than Container Load) (Selected)
 - Date of Intended Import:** 10/12/2026
 - Name of Vessel/Number:** Brian Carr
 - Letter of Credit Number:** 415
 - Container / Cargo Numbers List Document:** View Container List (sample.pdf)
 - Replace / Upload Container / Cargo Numbers Document:** Choose File (No file chosen)
 - Consignment Import Type:** Bulk (Selected)
 - Shelf Life:** (Empty field)
 - Manufactured Date:** 10/01/2026
 - Expiration Date:** 10/30/2026
 - Declaration Date:** 10/09/2026
 - Batch Numbers:** 12345
 - WORKFLOW STAGE:** Pre-Import
 - SUBMITTED ON:** 12 Oct 2026, 01:21
- Submitted Documents:**

DOCUMENT TYPE	FILE NAME	ACTIONS
Commercial Invoice	sample.pdf	View
Certificate of Analysis	sample.pdf (Needs Correction)	View, Delete, Replace
Label Upload Document	sample.jpg	View
- Upload New Documents:**
 - DOCUMENT TYPE:** Select Document Type
 - FILE UPLOAD:** Choose File (No file chosen), Remove
 - Label Upload:**
 - Document Type:** Label Upload
 - Label Upload File:** Choose File (No file chosen)
 - + Add Document**

At the bottom of the form, there are buttons for 'Back to List' and 'Re-submit Corrections'.

Figure 22 Importer side request correction UI

5. If the Application is Approved

Once the application is approved:

1. The application information is synchronized with relevant external systems, including Customs (ASYCUDA) and the National Single Window (NSW), where applicable.
2. Shipment arrival details are recorded.

3. The system generates a payment request. The importer must complete the payment process before the application proceeds to the inspection stage. Applicable registration fees are paid.
4. The import registration process is completed.
5. An import entry record is created in the system.

The screenshot displays the 'Pre-Import Entry' registration screen. At the top, a blue header bar contains the title 'Pre-Import Entry' and a breadcrumb trail 'Home > Pre-Import Entry'. Below this, a navigation bar includes a 'Back to List' button and a 'Entry/Review' link. The main form area is divided into several sections:

- FCU Reference No.:** A text field containing '1-754230' with a green 'Approved' status indicator and a note: 'This entry has been approved. Fields are read-only.'
- Pre-Import Consignment Details:** A section with a note: 'All fields are read-only after the entry is approved.'
- Importer Profile:** A text field containing 'IMP-20240813-SLGR'.
- Harmonized System (HS) Code:** A text field containing '123'.
- Food Category:** A dropdown menu showing 'Retail Grocery'.
- Food Subcategory:** A dropdown menu showing 'Dry Goods/Retail'.
- Major Companies:** A text field containing 'sample company'.
- Ingredients List:** A text field containing 'salt, sugar'.
- Cargo Type:** Radio buttons for 'Sea Cargo' (selected) and 'Air Cargo'.
- Container Type:** Radio buttons for 'FCL (Full Container Load)' and 'LCL (Less than Container Load)' (selected).
- Date of Intended Import:** A text field containing '10/12/2028'.
- Name of Vessel/ Number:** A text field containing 'e.g. MY Ocean Star / V-1042'.
- Letter of Credit Number:** A text field containing 'e.g. LC-889024-2028'.
- Container / Cargo Numbers List Document:** A button labeled 'View Container List (sample.pdf)'.
- Consignment Import Type:** Radio buttons for 'Bulk' and 'Item Wise' (selected).
- Shelf life:** A text field containing '10/12/2028'.
- Manufactured Date:** A text field containing '10/01/2028'.
- Expiry Date:** A text field containing '10/30/2028'.
- Declaration Date:** A text field containing '10/09/2028'.
- Batch Numbers:** A text field containing '12345'.
- Workflow Stage:** A text field containing 'Pre-Import'.
- Submitted On:** A text field containing '12 Oct 2026, 01:21'.
- Submitted Documents:** A section with a note: 'Verification documents uploaded for this entry.'

At the bottom right, a 'Status Timeline' section provides a history of application status changes:

- APPROVED:** 10 Oct 2026, 01:21 AM - 10 minutes ago. Document Verification Approved.
- REQUEST CORRECTIONS:** 10 Oct 2026, 01:02 AM - 20 minutes ago. Corrections Requested.
- SUBMITTED:** 10 Oct 2026, 01:01 AM - 20 minutes ago. Submitted for Verification Review.
- DRAFT:** 10 Oct 2026, 01:01 AM - 20 minutes ago. Pre-Import Entry Draft Created.

The bottom of the screen features a 'Back to List' button.

Figure 23 Approved Import entry Registration Screen

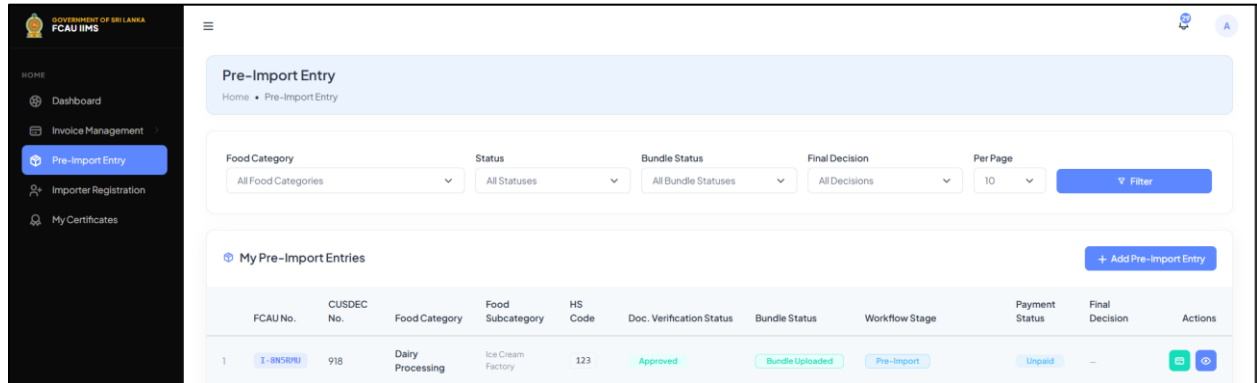


Figure 24 Payment enables in pre import entry



Figure 25 Payment button

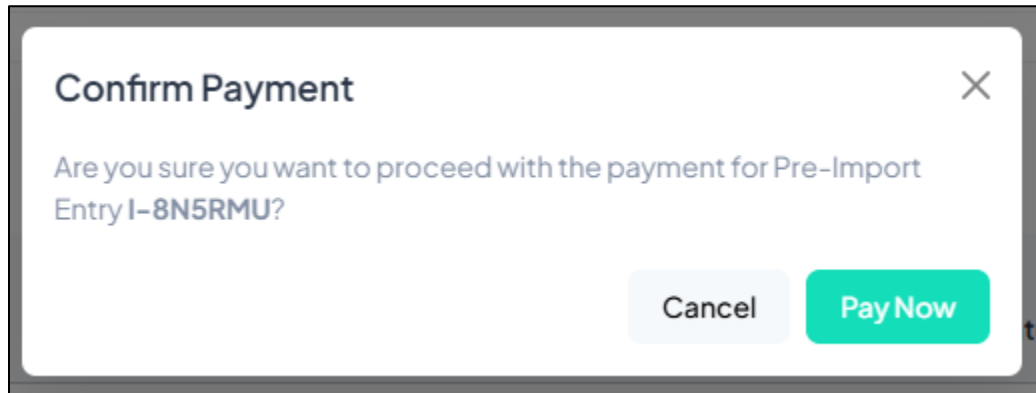


Figure 26 Confirmation pops up

Invoice Detail

Home • Invoice Detail

FCAU IIMS
Official Invoice Advice

Invoice To:
abc(pvt)ltd
No Address provided
Sri Lanka
pubadl23456@gmail.com
0741729693

INVOICE #INV-2026-1000067
Date Issued: 16th August 2026

Payment Details & References:
Status: Pending
Internal Ref: **I-BNSRPU**
Category: Food Import Control

Download PDF

Pay Invoice

Back to List

ITEM	COST	QTY	PRICE
Import Registration Fee	LKR 5,000.00	1	LKR 5,000.00
Subtotal:			LKR 5,000.00
Due Total:			LKR 5,000.00

On your remittance, please quote our invoice Number #INV-2026-1000067

Important:
The total invoiced amount must be received by FCAU.
All taxes, bank handling charges including corresponding bank charges should be paid by the applicants.

THIS IS A COMPUTER-GENERATED ADVICE DOES NOT REQUIRE A SIGNATURE.

Figure 27 payment invoice page

Select Payment Method

Choose your preferred payment method from the available options linked with our platform:

Offline Payment / Slip
OFFLINE Payment Mode

Active

Payment Gateway (IPG)
IPG Payment Mode

Active

GovPay
GOVPAY Payment Mode

Active

Close

Figure 28 payment options

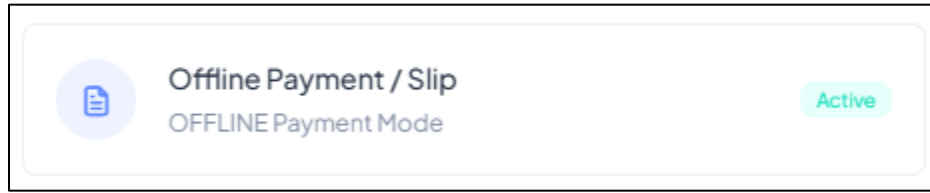


Figure 29 Current available option

Record Offline Payment
Home • Record Offline Payment

Invoice To abc(pvt)ltd	Invoice No. INV-2026-1000067
Payment For Food Import Control	Amount Due LKR 5,000.00
Payment Method * Select method...	Bank e.g. Bank of Ceylon
Reference / Cheque / Bank Slip Number * e.g. 011139	Amount Paid (LKR) * 5000.00
Payment Date * 08/16/2026	Cheque / Bank Slip Date * 08/16/2026
Attachment * (JPG, PNG or PDF - max 5 MB) Choose File No file chosen	Remarks Optional notes...

[← Cancel](#)
[Mark as Paid](#)

Figure 30 Payment form

Outstanding Invoices
Home • Outstanding Invoices

View and manage all outstanding invoices awaiting payment across the system.

Offline payment details submitted successfully and are now Under Review.

Search: Status: From Date: To Date:

Invoice No.	Category	Invoiced To	Reference	Amount	Date	Status	Actions
INV-2026-1000067	Food Import Control	abc(pvt)ltd pubw@234@gmail.com	I-000000	5,000.00 LKR	16 Aug 2026 12:37 PM	Under Review	Under Review

Figure 31 Outstanding invoices

Review Payments
Home • Review Payments

Review offline payment submissions awaiting approval or rejection.

Search: From Date: To Date:

Invoice No.	Name	Reference	Amount (LKR)	Invoice Date	Actions
INV-2026-1000067	abc(pvt)ltd	I-BNSRMU	5,000.00	16 Aug 2026 12:37 PM	View

Figure 32 FCAU admin side payment review

Review Payment
Home • Review Payment

[← Back to Review List](#)

Invoice Details

TOTAL INVOICE DUE
LKR 5,000.00 UNDER REVIEW

Invoice No. INV-2026-1000067

Invoice To abc(pvt)ltd

Email Address pubad123456@gmail.com

Phone Number 0741729693

Internal Reference I-BNSRMU

Invoice Date 16 Aug 2026, 12:37 PM

Created By Akila Import

Sub Total LKR 5,000.00

Payment Submission REC-2026-000021

Submitted By Akila Import

Amount Deposited LKR 5,000.00

Bank Branch / Portal abc

Reference / Slip No. 123

Slip / Cheque Date 16 Aug 2026

Deposit Timestamp 16 Aug 2026, 12:00 AM

Uploaded Bank Slip [View & Verify Slip Attachment](#)

Review Action

[Approve](#) [Reject](#)

Approval Remarks (optional)

[Approve & Settle Invoice](#)

Figure 33 FCAU admin side payment approval

6. Food Inspection and Examination (FDI)

Following registration, the consignment is subjected to inspection and regulatory assessment by authorized FCAU officers and Food and Drug Inspectors (FDI)

Import Inspection

Home • Import Inspection

Food Category: All Food Categories Workflow Stage: All Workflow Stages Lab Result: All Lab Results Process Decision: All Process Decisions Search: FCAU No., CUSDEC No., Category, HS Code

Per Page: 10 Filter

Import Inspection Entries

	FCAU No.	CUSDEC No.	Food Category	Food Subcategory	HS Code	Workflow Stage	Lab Result	Process Decision	Payment Status	Actions
1	I-6YGEPJ	123345	Catering Services	In-flight Catering	0001	Pre-import	-	-	Paid	

Figure 34 FDI Inspection page

[← Back to List](#) / Entry Details

FCAU REFERENCE NO.

1-75K13U

Stage: Pre-Import

Verification: Approved

Pre-Import Consignment Details

IMPORTER ID

IMP-20260813-SLQR

FOOD CATEGORY *

Retail Grocery

FOOD SUBCATEGORY *

Dry Goods Retail

Update

HS CODE

123

MAJOR COMPANIES

sample company

INGREDIENTS LIST

salt, sugar

CARGO TYPE

Sea Cargo

CONTAINER TYPE

LCL (Less than Container Load)

DATE OF INTENDED IMPORT

2026-10-12

NAME OF VESSEL/ NUMBER

LETTER OF CREDIT NUMBER

CONTAINER / CARGO NUMBERS LIST DOCUMENT

View Container List (sample.pdf)

CONSIGNMENT IMPORT TYPE

Item Wise

SHELF LIFE

Yes

MANUFACTURED DATE

2026-10-01

EXPIRATION DATE

2026-10-30

DECLARATION DATE

2026-10-09

BATCH NUMBER

12345

PAYMENT STATUS

Paid

Submitted Documents

DOCUMENT TYPE	FILE NAME	ACTIONS
Commercial Invoice	sample.pdf	View Document
Certificate of Analysis	sample.pdf	View Document
Label Upload Document	sample.jpg	View Document

[← Back to List](#)

Status Timeline

Audit trail of all application status changes.

- Paid

COMMERCIAL IMPORTER

Application Fee Paid Successfully

12 Oct 2026, 02:15 AM - 1 minute ago
- Bundle Uploaded

CUSTOMS OFFICER

Customs Bundle Status: Bundle Uploaded

809Hh8L...

12 Oct 2026, 02:54 AM - 2 minutes ago
- Approved

FCAU ADMIN

Document Verification Approved

12 Oct 2026, 01:54 AM - 22 minutes ago
- Request Corrections

FCAU ADMIN

Corrections Requested

12 Oct 2026, 01:52 AM - 24 minutes ago
- Submitted

COMMERCIAL IMPORTER

Submitted for Verification Review

12 Oct 2026, 01:24 AM - 52 minutes ago
- Draft

COMMERCIAL IMPORTER

Pre-Import Entry Draft Created

12 Oct 2026, 01:22 AM - 54 minutes ago

Figure 35 Import page review

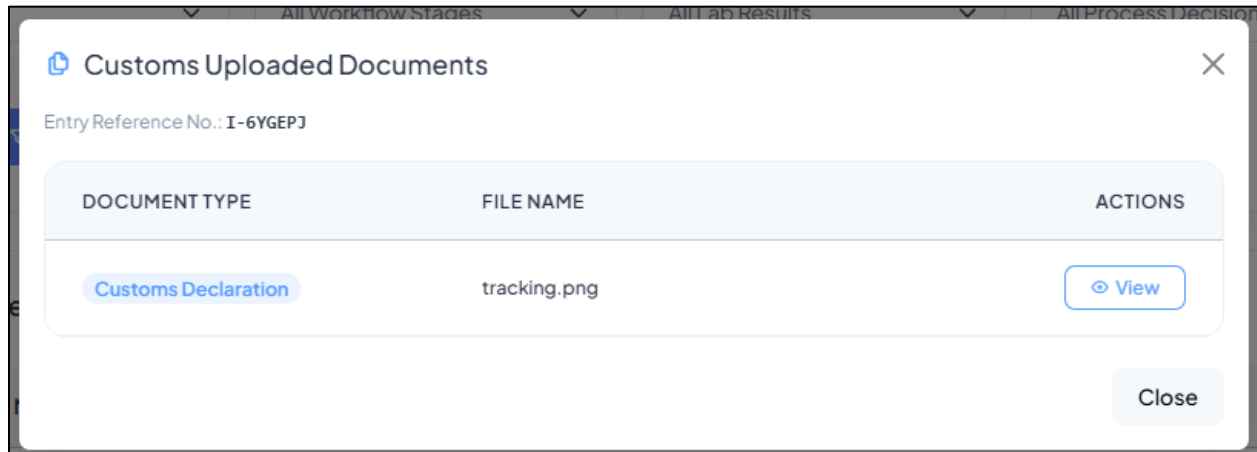


Figure 36 Document bundle review

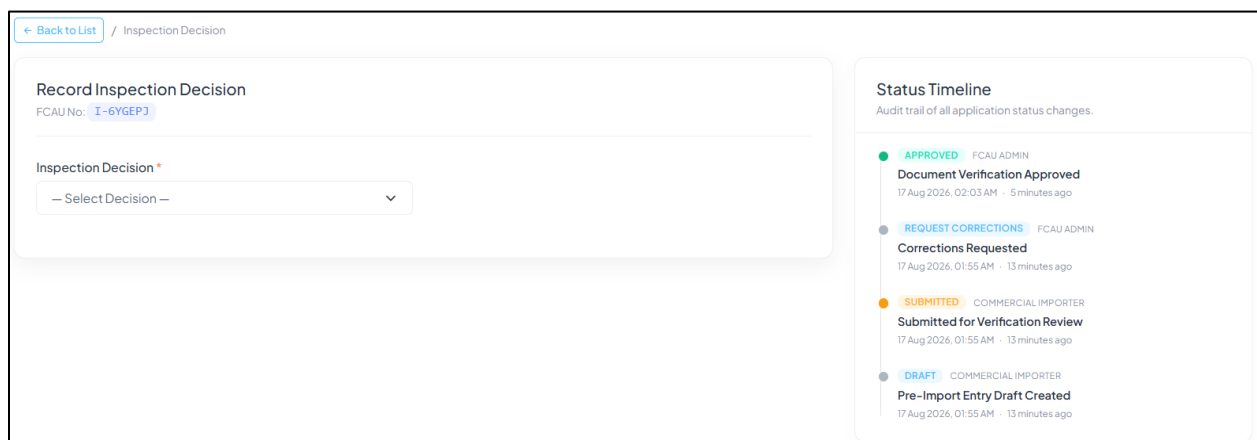


Figure 37 Inspection start page

7. Regulatory Triage Assessment

Based on the inspection findings, the system supports one of the following regulatory pathways.

Label Verification Process

Where label verification is required, FCAU officers review the product labels against applicable regulatory requirements.

Based on the assessment outcome, one of the following actions may be taken:

- Release the product for import.
- Reject the product.
- Permit supplementary labeling subject to regulatory approval and specified conditions.

Save Inspection Finding / Information

Home • Save Inspection Finding / Information

[← Back to List](#) / Inspection Finding / Information

Record Inspection Finding / Information

FCAU No: **I-75K13U**

Inspection Finding / Information*

Label Verification

Border Inspection Log details

Trilingual Label *
— Select —

Date of Manufacture *
mm/dd/yyyy

Date of Expiry *
mm/dd/yyyy

Label Decision *
— Select Decision —

Photo Upload

Choose File
No file chosen

Save Inspection

Status Timeline

Audit trail of all application status changes.

- PAID** COMMERCIAL IMPORTER
Application Fee Paid Successfully
12 Oct 2026, 02:15 AM - 5 minutes ago
- BUNDLE UPLOADED** CUSTOMS OFFICER
Customs Bundle Status: Bundle Uploaded
#191fa8a...
12 Oct 2026, 02:14 AM - 4 minutes ago
- APPROVED** FCAU ADMIN
Document Verification Approved
12 Oct 2026, 01:54 AM - 23 minutes ago
- REQUEST CORRECTIONS** FCAU ADMIN
Corrections Requested
12 Oct 2026, 01:52 AM - 26 minutes ago
- SUBMITTED** COMMERCIAL IMPORTER
Submitted for Verification Review
12 Oct 2026, 01:24 AM - 53 minutes ago
- DRAFT** COMMERCIAL IMPORTER
Pre-Import Entry Draft Created
12 Oct 2026, 01:22 AM - 55 minutes ago

Figure 38 Label Verification Screen

Save Inspection Finding / Information

Home • Save Inspection Finding / Information

[← Back to List](#) / Inspection Finding / Information

Border Inspection Log Details saved successfully.

Record Inspection Finding / Information

FCAU No: **I-8YTYLU**

Inspection Finding / Information*

Label Verification

Border Inspection Log details

Trilingual Label *
Yes (possesses English, Sinhala, and Tamil)

Date of Manufacture *
10/09/2026

Date of Expiry *
10/14/2026

Remaining shelf life is 40.00%, which is below 60.00%. Option set to Send to DG Approval.

Label Decision *
Send to DG Approval

Photo Upload

Choose File
No file chosen
View

Remark *

sample remark

Edit

Status Timeline

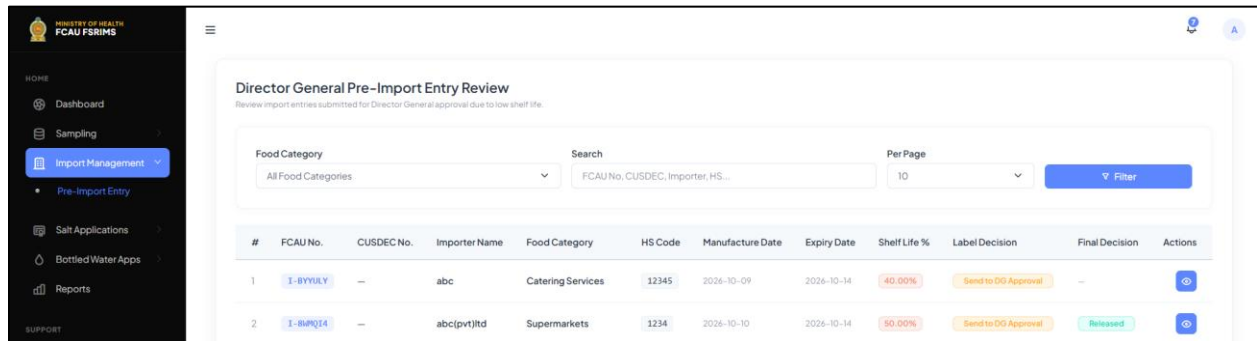
Audit trail of all application status changes.

- SENT FOR DG APPROVAL** FDI OFFICER
Border Inspection Decision: Send to DG Approval
"sample remark"
12 Oct 2026, 11:04 AM - 2 seconds ago
- PAID** COMMERCIAL IMPORTER
Application Fee Paid Successfully
12 Oct 2026, 11:04 AM - 31 seconds ago
- BUNDLE UPLOADED** CUSTOMS OFFICER
Customs Bundle Status: Bundle Uploaded
#191fa8a...
12 Oct 2026, 11:02 AM - 2 minutes ago
- APPROVED** FCAU ADMIN
Document Verification Approved
12 Oct 2026, 11:02 AM - 2 minutes ago
- DRAFT** COMMERCIAL IMPORTER
Pre-Import Entry Draft Created
12 Oct 2026, 11:02 AM - 2 minutes ago
- SUBMITTED** COMMERCIAL IMPORTER
Submitted for Verification Review
12 Oct 2026, 11:02 AM - 2 minutes ago

Figure 39 FDI side action screen

If the 'shelf life' is found to be less than 60% during the 'FDI' inspection, the matter can be referred from the FDI division to the Director General for a final decision.

After that, the final decision can be made from the "DIRECTOR GENERAL" side and if the DIRECTOR GENERAL decision is approved, the release letter related to that pre import entry will be generated in the 'COMMERCIAL IMPORTER' side.



#	FCAU No.	CUSDEC No.	Importer Name	Food Category	HS Code	Manufacture Date	Expiry Date	Shelf Life %	Label Decision	Final Decision	Actions
1	I-BY00LY	—	abc	Catering Services	12345	2026-10-09	2026-10-14	40.00%	Send to DG Approval	—	
2	I-BAP014	—	abc(pvt)ltd	Supermarkets	1234	2026-10-10	2026-10-14	50.00%	Send to DG Approval	Released	

Figure 40 DG side final approval list



Figure 41 View option

Director General Pre-Import Entry Review

Home > Director General Pre-Import Entry Review

[Back to List](#) / Director General Review

FDI Inspection Finding & Low Shelf Life Information

Flagged by FDI Officer for Director General Review

[Send to DG Approval](#)

DATE OF MANUFACTURE

2026-10-09

DATE OF EXPIRY

2026-10-14

CALCULATED REMAINING SHELF LIFE

40.00%

< 60%

FDI OFFICER REMARK

sample remark

FDI UPLOADED DOCUMENT / PHOTO

[Preview Uploaded Document \(pwl199bc-a30a-44c1-ab8b-765c9b70d6e.jpg\)](#)

Director General Approval Decision

Decision*

Select DG Decision

Director General Remark

Enter remarks or justification for your decision...

[Submit Decision](#)

FCU REFERENCE NO.

1-0YVULY

CUSOC REFERENCE NO.

-

Pre-Import Consignment Details

REPORTER NAME / ID

abc

FOOD CATEGORY

Catering Services

FOOD SUBCATEGORY

In-Flight Catering

HS CODE

12115

MAJOR COMPLAIN

Aut opto et sunt cum tempore nisl perferendis tempora quia non ne

INGREDIENTS LIST

Atque nunc asperatur minim exum nulla libero elligendi amet

CARGO TYPE

Air Cargo

DATE OF INTENDED IMPORT

2026-10-12

NAME OF VESSEL / NUMBER

Bstar Hancock

LETTER OF CREDIT NUMBER

702

Submitted Documents

DOCUMENT TYPE	FILE NAME	ACTIONS
Commercial Invoice	sample.jpg	View Document
Phytosanitary Certificate	sample.pdf	View Document

Customs Document Bundles

BUNDLE ID	FILE NAME	UPLOADED AT	ACTIONS
361	8f0c5fa9-afa0-4d1e-b75c-3ea1bc38360.png	2026-10-07T10:00:00.000Z	View Bundle

Status Timeline

Auto list of all application status changes.

SENT FOR DG APPROVAL

NO OFFICER

Border Inspection Decision: Send to DG Approval

Sample remark

10 Oct 2026, 11:02:09

3 minutes ago

READ

COMMERCIAL INFORMATION

Application Fee Paid Successfully

10 Oct 2026, 11:02:09

3 minutes ago

WORKFLOW LOADED

CUSTOMS OFFICER

Customs Bundle Status: Bundle Uploaded

10 Oct 2026, 11:02:09

3 minutes ago

APPROVED

ACTUAL OFFICER

Document Verification Approved

10 Oct 2026, 11:02:09

3 minutes ago

DRAFT

COMMERCIAL INFORMATION

Pre-Import Entry Draft Created

10 Oct 2026, 11:02:09

3 minutes ago

SUBMITTED

COMMERCIAL INFORMATION

Submitted for Verification Review

10 Oct 2026, 11:02:09

3 minutes ago

Figure 42 DG side review and final action page

Record Inspection Finding / Information

FCAU No: **I-75K13U**

Inspection Finding / Information*

Label Verification

Border Inspection Log details

Trilingual Label*

Yes (possesses English, Sinhala, and Tamil)

Date of Manufacture*

10/08/2026

Date of Expiry*

10/23/2026

Label Decision*

Pass

Photo Upload

Choose File No file chosen View

Edit

Inspection Route Decision

Next Workflow Step (Inspection Route)*

— Select Route —

Save Route Decision

Status Timeline

Audit trail of all application status changes.

- PASS** FDI OFFICER
Border Inspection Decision: Pass (Label Verified)
#19fca64...
12 Oct 2026, 02:19 AM - 0 seconds ago
- PAID** COMMERCIAL IMPORTER
Application Fee Paid Successfully
12 Oct 2026, 02:15 AM - 4 minutes ago
- BUNDLE UPLOADED** CUSTOMS OFFICER
Customs Bundle Status: Bundle Uploaded
#19ffa81...
12 Oct 2026, 02:14 AM - 5 minutes ago
- APPROVED** FCAU ADMIN
Document Verification Approved
12 Oct 2026, 01:54 AM - 25 minutes ago
- REQUEST CORRECTIONS** FCAU ADMIN
Corrections Requested
12 Oct 2026, 01:52 AM - 27 minutes ago
- SUBMITTED** COMMERCIAL IMPORTER
Submitted for Verification Review
12 Oct 2026, 01:24 AM - 55 minutes ago
- DRAFT** COMMERCIAL IMPORTER
Pre-Import Entry Draft Created
12 Oct 2026, 01:22 AM - 57 minutes ago

Figure 43 Label verification next step

Food Sampling to Laboratory (Import)

Home • Food Sampling to Laboratory (Import)

Food Sampling to Laboratory (Import)

Inspection decision saved successfully.

Process Type*

Import

Date of Sampling*

08/17/2026

Time of Sampling*

02:12 AM

Food Category*

Catering Services

Food Item*

Food Sub Category*

In-flight Catering

Formal/Informal*

- Select -

Nature of Food*

Place of Sampling*

abc(pvt)ltd

Name of the Seller/Organization/Organizer*

abc(pvt)ltd

Owner of the Premise*

Akila Hashan

Laboratory Dispatches

Add Laboratory

Laboratory*

- Select -

Sample Number*

FSN/2026/08/17/80/1

Number of Samples*

Quantity of Food*

e.g. 500g, 1L

Mandatory fields are displayed in asterisk (*)

Save & Submit

Figure 44 Sampling selected screen

Pre-Import Entries

Home • Pre-Import Entries

✓

Food Samplings Dispatched Successfully

Your samples have been recorded and assigned to the respective testing laboratories. You can now download or print the QR labels and view the official dispatches below.

DISPATCHED ID: 6478f6c6-38ac-47e0-b93c-65a8541d57f9

Specifications for Sample #FSN/2026/08/17/80/1

ASSIGNED LABORATORY
NIHS - Chemistry Lab

FOOD ITEM
sample

QUANTITY OF FOOD
2

NUMBER OF SAMPLES
1

COLLECTION DATE
2026-08-17

COLLECTION TIME
02:12

Verification Label Sticker Preview

Ref No: FSN/2026/08/17/80/1
Time: 02:12
Lab: NIHS - Chemistry Lab
Comm: sample
Coll Date: 2026-08-17

Print QR Label

Download Label

View / Print Memorandum

Go to Samplings List

Figure 45 Sampling dispatch success page

8. Sampling and Laboratory Testing Process

Where laboratory testing is required, the following process is followed:

1. Samples are collected from the consignment.
2. Each sample is assigned a unique QR-based tracking reference.
3. Samples are submitted to the designated laboratory.
4. Additional laboratory testing fees may be requested where applicable.
5. Laboratory testing is conducted according to established testing procedures.

GOVERNMENT OF SRI LANKA
FCAU IIMS

HOME
Dashboard
Staff Management
Bank Info
Sampling
Food Sampling
Invoice Management

Assigned Food Samplings

Home • Assigned Food Samplings

List of all food samplings assigned to your laboratory.

Search

Status

Search by sample number, reference, food item...

All Statuses

🔍

Sample Number	Process Type	Reference ID	Category	Food Item	Status	Actions
FSN/2026/08/17/80/1	Import	I-6Y6EPJ	Catering Services	sample	Submitted	✓ 🔍

Figure 46 Lab side sample review

Food Sampling Tracking Overview
Home • Food Sampling Tracking Overview

Back
FSN/2026/08/17/80/1
Submitted
Import – sample

QR Label
Memorandum

Food Sampling Specifications

GENERAL INFO

Sample Number	FSN/2026/08/17/80/1
Reference ID	I-6YGEPJ
Process Type	Import
Formal / Informal	Formal
Assigned Laboratory	NIHS - Chemistry Lab

FOOD DETAILS

Category	Catering Services
Sub Category	In-flight Catering
Food Item	sample
Nature of Food	sample
Quantity of Food	2
Number of Samples	1

Application Status

Current Status
Submitted

Verification QR Code

Ref No: FSN/2026/08/17/80/1
Time: 02:12
Lab: NIHS - Chemistry Lab
Comm: sample
Coll Date: 2026-08-17

Created At
17 Aug 2026, 02:13 AM

Status Timeline

Audit trail of all sampling status changes.

SUBMITTED
OFFICER

Sampling Submitted

Akila FDI

17 Aug 2026, 02:13 AM

Figure 47 Sample approve process in lab

Review Food Sampling
Home • Review Food Sampling

Back to Samplings

Food Sampling Specifications

Verify these details with the physical sample received.

Sample Number	FSN/2026/08/17/80/1
Reference ID	I-6YGEPJ
Process Type	Import
Formal / Informal	Formal
Category	Catering Services
Sub Category	In-flight Catering
Food Item	sample
Nature of Food	sample
Quantity of Food	2
Number of Samples	1
Place of Sampling	abc(pvt)ltd
Owner of Premise	Akila Hashan
Name of Seller	abc(pvt)ltd
Sampling Date & Time	17 Aug 2026 (02:12:00)

Reception Verification Checklist

Check all criteria that the sample complies with.

- Documentation is complete and legible
- Quantity is sufficient for requested tests
- Storage conditions maintained during transport
- Seal is intact and matches the digital record

Reception Decision

Record the status update and assignment details.

Action Decision *

Accept & Assign Analyst

Internal Lab Tracking No *

123

Assign Analyst *

Analyst 2

Remarks (Optional)

Enter review remarks here...

Cancel
Submit Action

Figure 48 sampling review / get action in lab

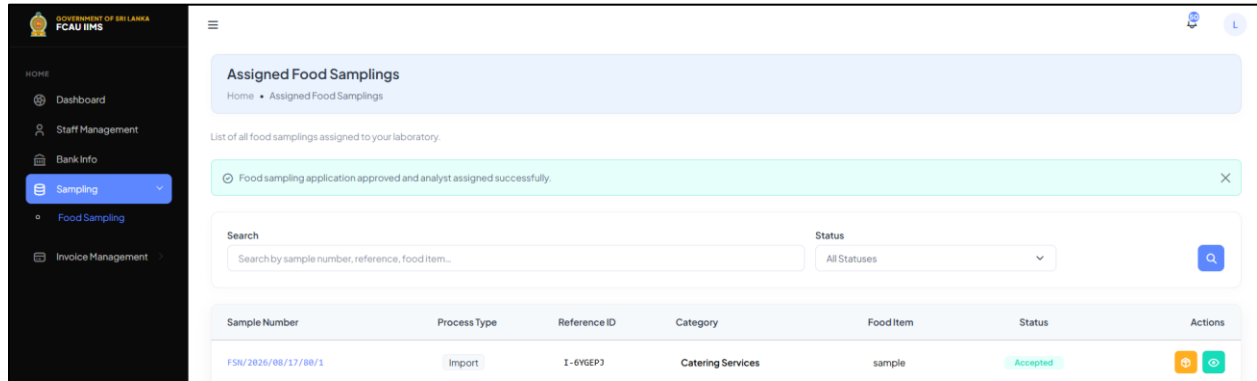


Figure 49 Confirm button

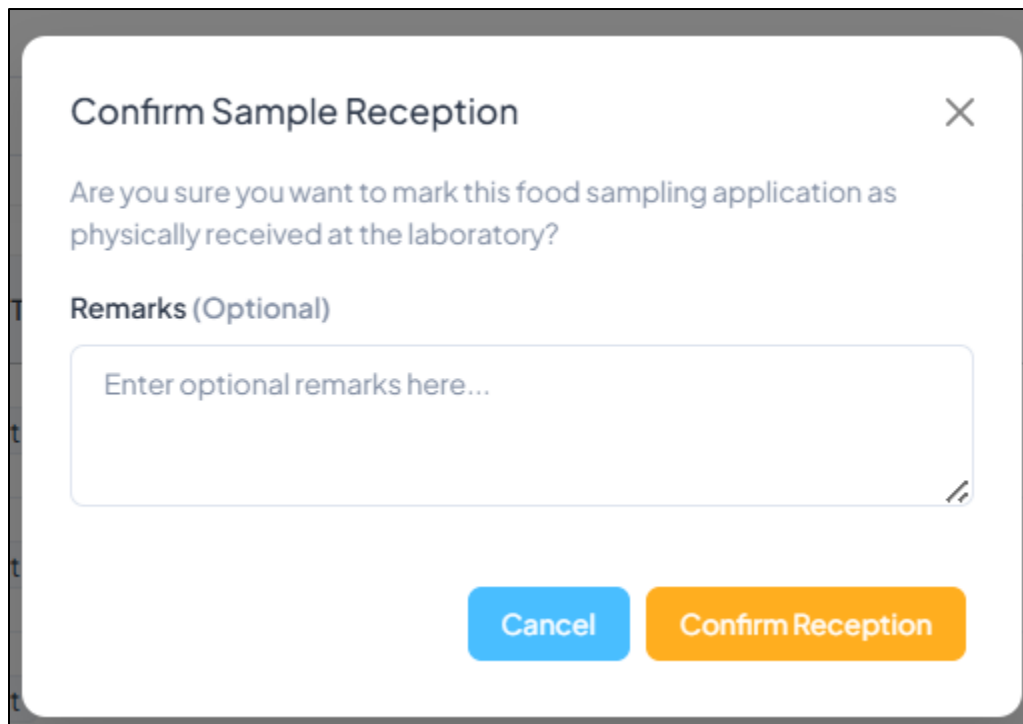


Figure 50 Sample receive to reception

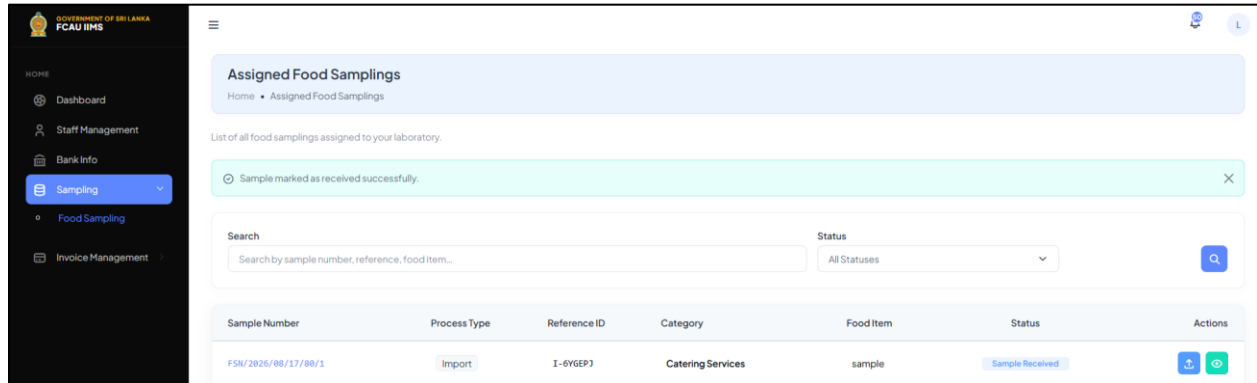


Figure 51 upload lab report

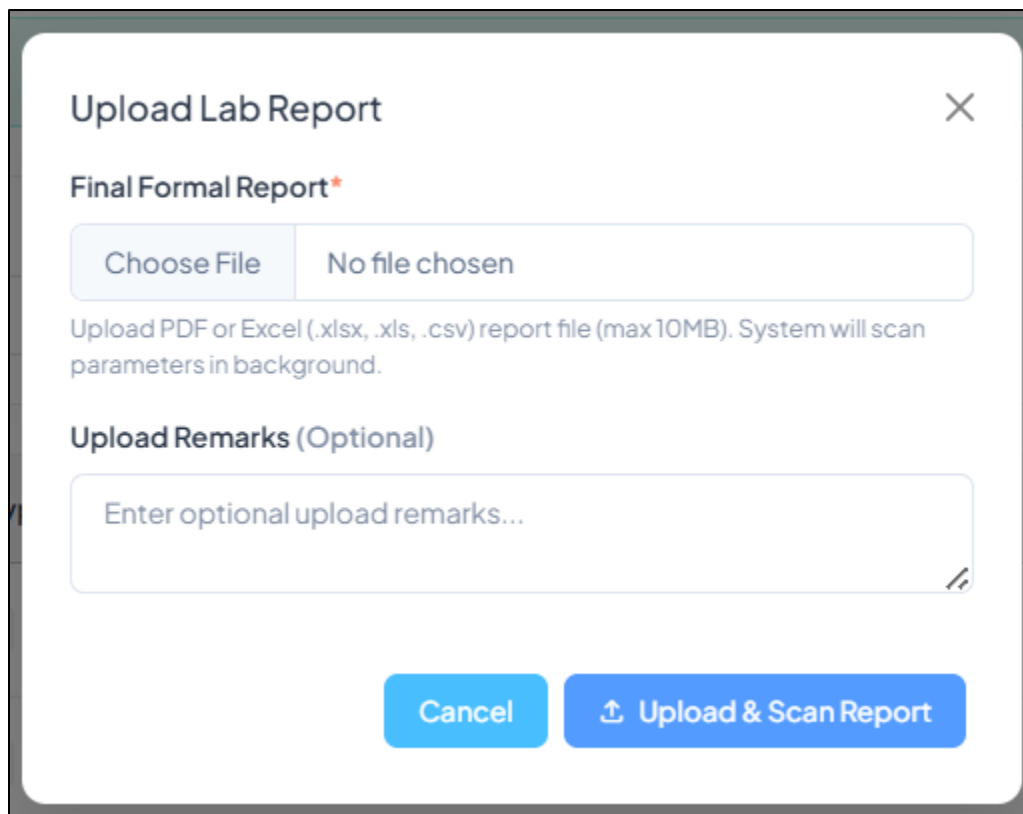


Figure 52 remark and submit option

Assigned Food Samplings
Home • Assigned Food Samplings

List of all food samplings assigned to your laboratory.

Search: Status: All Statuses 🔍

Sample Number	Process Type	Reference ID	Category	Food Item	Status	Actions
FSN/2026/88/17/88/1	Import	I-6YGEFJ	Catering Services	sample	Scan Done	📄 👁



Figure 53 Scan page

Review and confirm the test parameters extracted from the uploaded laboratory report before finalising the compliance decision. Back to Sampling Applications

Payment Pending: The applicant has not settled the invoice for this food sampling. You may submit the compliance results, but payment remains outstanding. ✕

sample View Original Report

SAMPLE NUMBER: FSN/2026/08/17/80/1
SAMPLING DATE: 2026-08-17
LABORATORY: NIHS - Chemistry Lab
SCAN STATUS: COMPLETED

Scanned Test Parameters & Results
Review and correct the parameters extracted from the uploaded report. You may add or remove rows as needed.
Note: Parameters were extracted automatically using OCR and scanned values may not be 100% accurate — please verify all entries carefully. 🗑 +

#	Parameter Name	Test Method	Measured Result	Unit	Standard Limit	Status	Action
1	/CreationDate (D)	StandardMethod	20260816061737+00'00'	N/A	N/A	COMPLIANT ▼	Remove
2	/ModDate (D)	StandardMethod	20260816061737+00'00'	N/A	N/A	COMPLIANT ▼	Remove
3	H\$\$\$I	StandardMethod	I	N/A	N/A	COMPLIANT ▼	Remove
4	UIJ	StandardMethod	A	N/A	N/A	COMPLIANT ▼	Remove

Final Analyst Compliance Decision

Final Compliance Result *
Select result... ▼

Analyst Remarks & Comments

Cancel Confirm & Finalise

Figure 54 lab test results

9. Laboratory Result Processing

Upon completion of laboratory testing, the system records the outcome and supports the following actions:

Compliant Results

If the laboratory results confirm compliance with regulatory requirements, the consignment is approved for release.

Additional Verification Required

If further verification is necessary, the re-testing process is initiated and the consignment remains under review until a final determination is made.

Non-Compliant Results

If laboratory results indicate non-compliance, the consignment may be subjected to destruction or other regulatory actions in accordance with applicable regulations.

The screenshot displays the 'Assigned Food Samplings' interface. On the left is a dark sidebar with navigation links: HOME, Dashboard, Staff Management, Bank Info, Sampling (selected), Food Sampling, and Invoice Management. The main content area has a header 'Assigned Food Samplings' and a breadcrumb 'Home > Assigned Food Samplings'. Below this is a message: 'List of all food samplings assigned to your laboratory.' A green notification bar states: 'Compliance review submitted and food sampling application finalized.' Below the notification is a search section with a text input 'Search by sample number, reference, food item...' and a status dropdown menu set to 'All Statuses'. A table below shows one entry:

Sample Number	Process Type	Reference ID	Category	Food Item	Status	Actions
FSN/2026/08/17/08/1	Import	I-6VGEPI	Catering Services	sample	Completed	[Icon]

In the top right corner, a 'Laravel Alert' box shows a green checkmark and the text: 'Compliance review submitted and food sampling application finalized.'

Figure 55 sample review submit notification

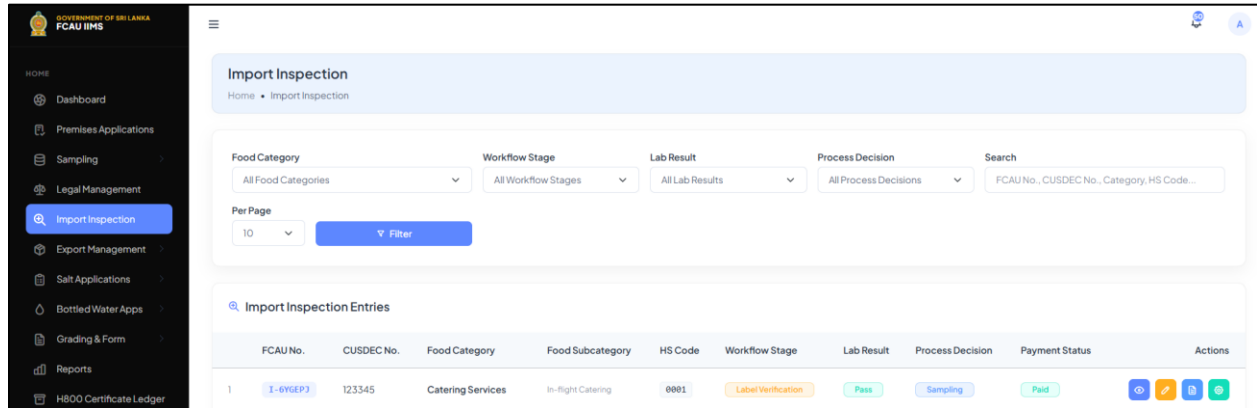


Figure 56 After lab result FDI inspection list



Figure 57 FDI decision

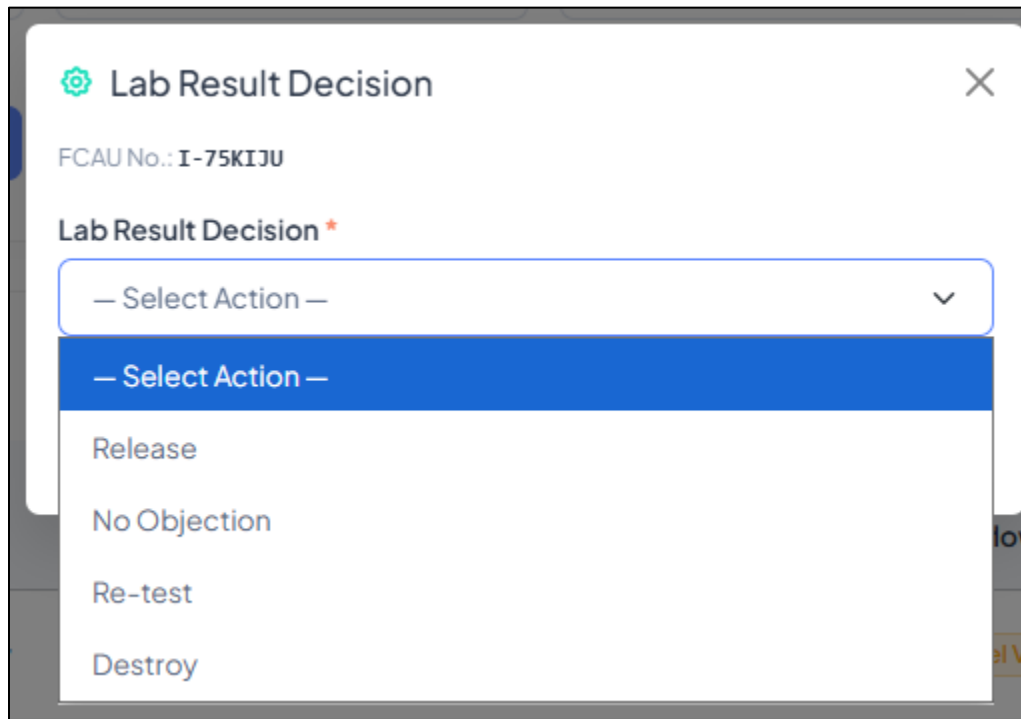


Figure 58 Decision confirmation selection

10. Manifestly Unsafe Goods

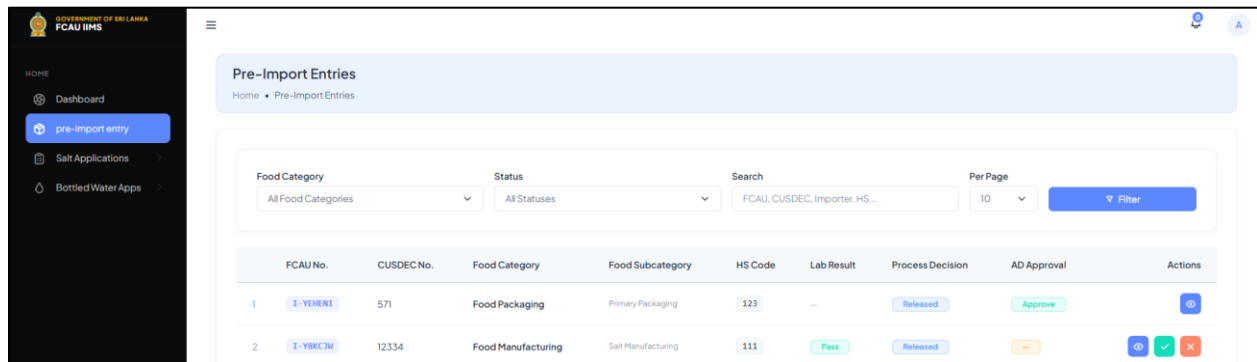
Consignments identified as posing an immediate public health risk may be recommended for destruction in accordance with applicable food safety regulations and enforcement procedures.

11. Final Approval and Release

Following completion of all inspections, laboratory testing, and compliance assessments, the High-Level Officer (Assistant Director or Director) reviews the findings and records the final decision.

Based on the decision:

- The consignment may be released for import and distribution.
- The consignment may be subjected to the relevant enforcement action.



The screenshot displays the 'Pre-Import Entries' page in the FCAU IMS system. The interface includes a sidebar with navigation options like 'Dashboard', 'pre-import entry', 'Salt Applications', and 'Bottled Water Apps'. The main content area shows a table of food entries with the following data:

FCAU No.	CUSDEC No.	Food Category	Food Subcategory	HS Code	Lab Result	Process Decision	AD Approval	Actions
1	571	Food Packaging	Primary Packaging	123	—	Released	Approve	[Icon]
2	12334	Food Manufacturing	Salt Manufacturing	111	Pass	Released	—	[Icon] [Icon] [Icon]

Figure 59 Assistant director Action

Pre-Import Entry Details

Home / Pre-Import Entry Details

[← Back to List](#) / Entry Details

FCAU REFERENCE NO.

1-75K13U

Stage: Label Verification

Verification: Approved

Pre-Import Consignment Details

IMPORTER ID	FOOD CATEGORY
IMP-20260813-SLQR	Retail Grocery
FOOD SUBCATEGORY	HS CODE
Dry Goods Retail	123
MAJOR COMPANIES	INGREDIENTS LIST
sample company	salt, sugar
CARGO TYPE	CONTAINER TYPE
Sea Cargo	LCL (Less than Container Load)
DATE OF INTENDED IMPORT	NAME OF VESSEL / NUMBER
2026-10-12	---
LETTER OF CREDIT NUMBER	CONTAINER / CARGO NUMBERS LIST DOCUMENT
---	View Container List (sample.pdf)
CONSIGNMENT IMPORT TYPE	IS THIS THE SHELF LIFE
Item Wise	Yes
MANUFACTURED DATE	EXPIRATION DATE
2026-10-01	2026-10-30
DECLARATION DATE	BATCH NUMBER
2026-10-09	12345
PAYMENT STATUS	
Paid	

Submitted Documents

DOCUMENT TYPE	FILE NAME	ACTIONS
Commercial Invoice	sample.pdf	View Document
Certificate of Analysis	sample.pdf	View Document
Label Upload Document	sample.jpg	View Document

[← Back to List](#)

Status Timeline

Audit trail of all application status changes.

- RELEASED** - LABORATORY ANALYST
Lab System Action Recommendation: Released
 12 Oct 2026, 04:53 AM - 4 minutes ago
- PASS** - LABORATORY ANALYST
Laboratory Analysis Result: Pass
 12 Oct 2026, 02:58 AM - 1 hour ago
- SAMPLING** - FDI OFFICER
Next Workflow Step: Sampling
 802Pwa6L...
 12 Oct 2026, 02:23 AM - 2 hours ago
- PASS** - FDI OFFICER
Border Inspection Decision: Pass (Label Verified)
 802Pwa6L...
 12 Oct 2026, 02:19 AM - 2 hours ago
- PAID** - COMMERCIAL IMPORTER
Application Fee Paid Successfully
 12 Oct 2026, 02:15 AM - 2 hours ago
- BUNDLE UPLOADED** - CUSTOMS OFFICER
Customs Bundle Status: Bundle Uploaded
 802Pwa6L...
 12 Oct 2026, 02:14 AM - 2 hours ago
- APPROVED** - FCAU ADMIN
Document Verification Approved
 12 Oct 2026, 01:54 AM - 2 hours ago
- REQUEST CORRECTIONS** - FCAU ADMIN
Corrections Requested
 12 Oct 2026, 01:52 AM - 2 hours ago
- SUBMITTED** - COMMERCIAL IMPORTER
Submitted for Verification Review
 12 Oct 2026, 01:24 AM - 3 hours ago
- DRAFT** - COMMERCIAL IMPORTER
Pre-Import Entry Draft Created
 12 Oct 2026, 01:22 AM - 3 hours ago

Figure 60 Action selection review form

A confirmation dialog box titled "Confirm Decision" with a green information icon. It displays "Entry Reference No.: I-Y8KCJW". Below this, the label "Approval Decision" is followed by a red asterisk. A dropdown menu is open, showing "Approve" as the selected option, with a blue button labeled "send for director approval" at the bottom of the dropdown list.

Figure 61 Confirmation box

A confirmation dialog box titled "Confirm Decision" with a red warning icon. It displays "Entry Reference No.: I-Y8KCJW". The main text asks, "Are you sure you want to reject this pre-import entry?". Below this, the label "Remark (Optional)" is followed by a text input field with the placeholder text "Enter rejection reason...". At the bottom right, there are two buttons: a light blue "Cancel" button and an orange "Yes, Reject" button.

Figure 62 Rejection remark option

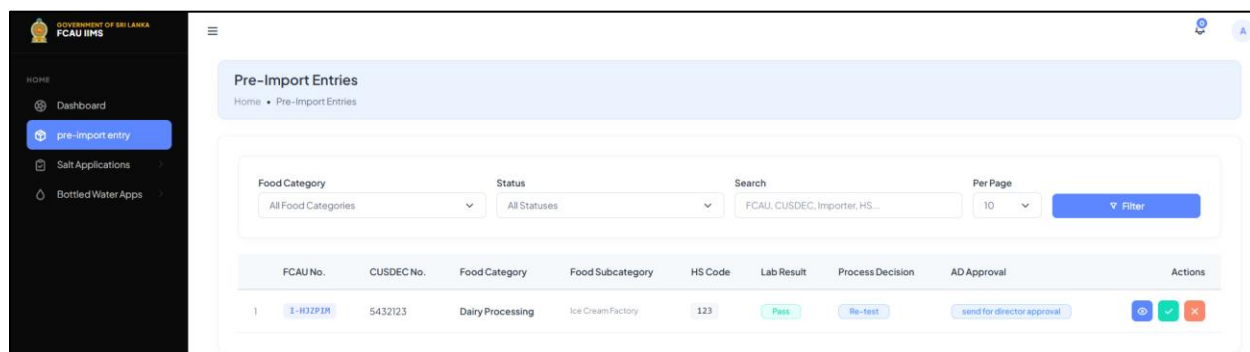


Figure 63 Director approval section

Pre-Import Entry Details

Home • Pre-Import Entry Details

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FCAU REFERENCE NO.

1-75X13U

Stage: Label Verification

Verification: Approved

Pre-Import Consentment Details

IMPORTER ID	IMP-20260813-SLQR	FOOD CATEGORY	Retail Grocery
FOOD SUBCATEGORY	Dry Goods Retail	HS CODE	123
MAJOR COMPANIES	sample company	INGREDIENTS LIST	salt, sugar
CARGO TYPE	Sea Cargo	CONTAINER TYPE	LCL (Less than Container Load)
DATE OF INTENDED IMPORT	2026-10-12	NAME OF VESSEL/ NUMBER	---
LETTER OF CREDIT NUMBER	---	CONTAINER / CARGO NUMBERS LIST DOCUMENT	View Container List (sample.pdf)
CONSIGNMENT IMPORT TYPE	Item Wise	SHELF LIFE	Yes
MANUFACTURED DATE	2026-10-01	EXPIRATION DATE	2026-10-30
DECLARATION DATE	2026-10-09	BATCH NUMBER	12345
PAYMENT STATUS	Paid		

Submitted Documents

DOCUMENT TYPE	FILE NAME	ACTIONS
Commercial Invoice	sample.pdf	View Document
Certificate of Analysis	sample.pdf	View Document
Label Upload Document	sample.jpg	View Document

[← Back to List](#)

Status Timeline

Audit trail of all application status changes.

- SENT TO DIRECTOR** ASSISTANT DIRECTOR
Sent to Director
 12 Oct 2026, 04:41 AM - 6 minutes ago
- RELEASED** LABORATORY ANALYST
Lab System Action Recommendation: Released
 12 Oct 2026, 04:33 AM - 10 minutes ago
- PASS** LABORATORY ANALYST
Laboratory Analysis Result: Pass
 12 Oct 2026, 02:38 AM - 2 hours ago
- SAMPLING** FDI OFFICER
Next Workflow Step: Sampling
 803PwaGL...
 12 Oct 2026, 02:23 AM - 2 hours ago
- PASS** FDI OFFICER
Border Inspection Decision: Pass (Label Verified)
 803PwaGL...
 12 Oct 2026, 02:19 AM - 2 hours ago
- PAID** COMMERCIAL IMPORTER
Application Fee Paid Successfully
 12 Oct 2026, 02:15 AM - 2 hours ago
- BUNDLE UPLOADED** CUSTOMS OFFICER
Customs Bundle Status: Bundle Uploaded
 803PwaGL...
 12 Oct 2026, 02:14 AM - 2 hours ago
- APPROVED** FCAU ADMIN
Document Verification Approved
 12 Oct 2026, 01:54 AM - 2 hours ago
- REQUEST CORRECTIONS** FCAU ADMIN
Corrections Requested
 12 Oct 2026, 01:53 AM - 2 hours ago
- SUBMITTED** COMMERCIAL IMPORTER
Submitted for Verification Review
 12 Oct 2026, 01:24 AM - 3 hours ago
- DRAFT** COMMERCIAL IMPORTER
Pre-Import Entry Draft Created
 12 Oct 2026, 01:22 AM - 3 hours ago

Figure 64 Director approval review form

Confirm Decision

Entry Reference No.: I-HJZPIM

Are you sure you want to approve this pre-import entry?

Cancel Yes, Approve

Figure 65 Approval confirmation

Confirm Decision

Entry Reference No.: I-Y8KCJW

Are you sure you want to reject this pre-import entry?

Remark (Optional)

Enter rejection reason...

Cancel Yes, Reject

Figure 66 Rejection confirmation

12. Post-Release Monitoring

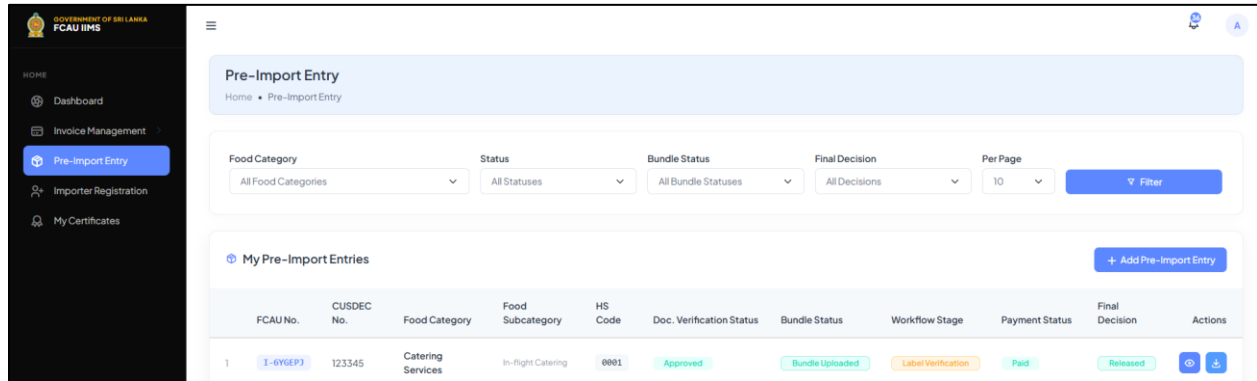
After release, FCAU may conduct post-release surveillance and compliance monitoring activities.

These activities may include:

- Follow-up inspections.
- Regulatory enforcement actions.
- Monitoring of warehouse locations.

- Traceability and compliance verification activities.

The system maintains records of these activities to support ongoing regulatory oversight and food safety monitoring.



The screenshot displays the 'Pre-Import Entry' section of the PROCONS system. It includes a sidebar with navigation options like Dashboard, Invoice Management, Pre-Import Entry (selected), Importer Registration, and My Certificates. The main content area shows a table titled 'My Pre-Import Entries' with columns for FCAU No., CUSDEC No., Food Category, Food Subcategory, HS Code, Doc. Verification Status, Bundle Status, Workflow Stage, Payment Status, Final Decision, and Actions. A single entry is visible with the following details:

FCAU No.	CUSDEC No.	Food Category	Food Subcategory	HS Code	Doc. Verification Status	Bundle Status	Workflow Stage	Payment Status	Final Decision	Actions
1-6YGE93	123345	Catering Services	In-Flight Catering	0001	Approved	Bundle Uploaded	Label Verification	Paid	Released	[Download]

Below the table, a blue button with a download icon is highlighted, indicating the action to download the pre-import release letter.

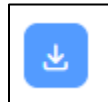


Figure 67 Download pre import release letter


Food Control Administration Unit
Ministry of Health

Our Ref: FCAU/RL/I-6YGEPJ

Date: 18.08.2026

To:

Akila Hashan
abc(pvt)ltd
Sri Lanka

LETTER OF CONSIGNMENT RELEASE

Dear Sir/Madam,

We are pleased to inform you that the food consignment imported under the reference details listed below has successfully completed the official inspection, sampling, and laboratory analysis procedures conducted by the Food Control Administration Unit (FCAU) of the Ministry of Health. Based on compliance and subsequent approval, the consignment is cleared for customs release and domestic distribution in the Democratic Socialist Republic of Sri Lanka:

FCAU Reference Number	I-6YGEPJ
Importer Name	Akila Hashan
Company Name	abc(pvt)ltd
Customs Declaration No (CUSDEC)	123345
Food Category	Catering Services
Food Subcategory	In-flight Catering
Harmonized System (HS) Code	0001
Date of Approval	18.08.2026
Final Decision	Released

Yours faithfully,

Director
Food Control Administration Unit (FCAU)
Ministry of Health, Sri Lanka

"This is a computer-generated letter."

Figure 68 Import release letter